



Renaissance Academy

413 Fairview Street, Phoenixville, PA 19460
Phone: 610-983-4080 Fax: 610-983-4096

Formal Complaint of Sexual Harassment

This formal complaint is filed by the complainant (or parent or guardian on behalf of the complainant) or signed by the Title IX Coordinator.

If this formal complaint is filed by the complainant, it may be filed with the Title IX Coordinator in person, by mail, by electronic mail, by using the contact information for the Title IX Coordinator, or by any additional method designated by the Institution. A document filed by a complainant means a document or electronic submission that contains the complainant's physical or digital signature or otherwise indicates that the complainant, or a parent or guardian acting on behalf of a complainant, is the person filing the formal complaint.

This formal complaint is intended to request the Institution to investigate the allegation of sexual harassment.

This formal complaint must either attach or include below the specific allegations of sexual harassment against a respondent about conduct within the Institution's education program or activity.

The allegations of sexual harassment are as follows:

The conduct occurred within the Institution's education program or activity in the following respect:

The respondent is identified as:

Printed Name of Complainant or Title IX Coordinator

Date

Signature of Complainant or Title IX Coordinator (Not required for Complainant)